

Corporate Paralegal and Compliance Manager

Location: Arlington, Virginia

Fluence, a Siemens and AES company, is the leading global energy storage technology solutions and services company that combines the agility of a fast-growing technology company with the expertise, vision, and financial backing of two industry powerhouses. Building on the pioneering work of AES Energy Storage and Siemens energy storage, Fluence's goal is to create a more sustainable future by transforming the way we power our world. The company offers proven energy storage technology solutions designed to address the diverse needs and challenges of customers in a rapidly transforming energy landscape, providing design, delivery and integration in over 160 countries. Fluence works closely with customers throughout their journey and provides advisory, financing, and project lifecycle services.

The Corporate Paralegal and Compliance Manager will perform a wide variety of professional work supporting Fluence's Legal and Compliance department. This position offers an unusual opportunity to make a significant contribution to both the legal and compliance functions within a global organization.

You:

- Are responsible, agile, leading and fun. (Hint: these are Fluence's core values, and we mean it. Seriously.)
- Have a minimum of 5 years (preferably 10+ years) experience as a corporate paralegal, with a significant portion of that experience in-house. Not many people survive that long around lawyers, so we won't question your toughness.
- Have excellent judgment, both in business and interpersonal matters, except you like lawyers.
- Have heavy experience with corporate governance and subsidiary maintenance. Your family and friends are concerned about how excited you get over board resolutions.
- Have heavy experience with contracting and commercial issues. The contracts aren't going to manage themselves, after all.
- Bring some experience with compliance and have an eagerness to expand your skillset in that field. (We don't make jokes about compliance.)
- Exude strong interpersonal skills, flexibility and a highly self-motivated work style. In a room full of industrial-grade rock stars, you'll blend in like a chameleon.
- Are, or are willing to become, a Virginia notary public. (We don't make jokes about notaries, either – we save the jokes for the lawyers.)

Responsibilities, on any given day:

Legal

- Corporate housekeeping and subsidiary maintenance, preparation of board resolutions, certifications, powers of attorney and similar corporate matters.
- Preparation and review of confidentiality agreements.
- Preparation of corporate license applications and management of the licenses.
- Contracting support for the commercial contracting teams.
- Legal research at the direction and under the supervision and review of company attorneys.
- Review, management and processing of legal invoices and engagement terms with outside vendors.
- Management and updating of contract templates.
- Support for Human Resources and Tax projects when needed.

Compliance

- Preparation of compliance training materials.
- Creation and updating of compliance policies.
- Assistance with internal compliance audits.
- Management of training records.
- Delivery of training to the workforce.
- Background checks of prospective vendors and customers, and management of the company's trade compliance databases.

Qualified candidates are requested to submit a resume and cover letter at careers@fluenceenergy.com.

Fluence Energy IS AN EQUAL OPPORTUNITY EMPLOYER and fully subscribes to the principles of Equal Employment Opportunity, to ensure that all applicants and employees are considered for hire, promotion, and job status without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, marital or familial status