

Scheduler

Location: Manila, PH or APAC region

ABOUT FLUENCE

Fluence, a Siemens and AES company, is the leading global energy storage technology solutions and services company that combines the agility of a fast-growing technology company with the expertise, vision, and financial backing of two industry powerhouses. Building on the pioneering work of AES Energy Storage and Siemens energy storage, Fluence's goal is to create a more sustainable future by transforming the way we power our world. The company offers proven energy storage technology solutions designed to address the diverse needs and challenges of customers in a rapidly transforming energy landscape, providing design, delivery, and integration in over 160 countries. Fluence works closely with customers as trusted advisors throughout their journey and provides advisory, financing, and project lifecycle services.

Job Description

We seek a person passionately committed to a sustainable energy future who will help deliver Fluence Energy Storage Projects in Asia Pacific.

The Scheduler will be responsible for all scheduling functions for a portfolio of energy storage construction projects in Philippines. The Scheduler will be responsible for the development, preparation, and maintenance of the Critical Path Method ("CPM") schedule in Primavera P6 or MS Project throughout the life cycle of the projects.

Responsibilities

- Organize, implement, and maintain schedules to support identified projects and their plans.
- Assist to set up tasks and sub tasks to ensure satisfactory realization of project contract requirements as scheduled.
- Log project timelines and maintain database of tasks and its status.
- Log all new information into database and provide scheduled reports for contract coordination and reporting purposes.
- Interact with customer and project staff to schedule work and coordinate assignments.
- Design and develop project schedule with BOP Contractor.

- Interact with project team and task managers to define scope of work to develop and update detailed schedules, cost information and identification of variances from original plan.
- Evaluate project schedule progress and performance and identify developing problem areas.
- Analyze critical path and constraints to determine effect of changes to schedule and recommend work-around.
- Develop and update short interval schedules
- Suggest management of risks affecting project profit, costs, schedules, and client relations.
- Support project management team to maintain timely and effective change management processes, procedures, and systems.
- Assist project team to develop and maintain periodic status reports to keep management informed on project progress.
- Conduct analysis to determine alternative courses of action or recovery on slipped schedules.
- Interact with contractors, customers, and project management team
- Track and monitor actual costs for construction activities against budget allocations for Work Breakdown Structure (WBS), including periodic review of cost to complete against each WBS.
- Assist in preparation of project closeout reports, ensuring all final revenues and costs are recognized.
- Assist PM and CPM in contract administration functions, including contract addendums, evaluations, VO's etc.

Qualifications

- Educated to bachelor's degree level in a technical discipline, preferably with electrical power experience or qualification.
- Experience managing schedule of a Portfolio or Multiple Projects at the same time.
- Minimum five years of experience developing CPM schedules, monitoring, and reporting progress, updating CPM schedules, and performing schedule analysis for construction of electric distribution and transmission facilities or similar complex projects.
- Minimum of five years of experience in Primavera Project Management P6 and/or Microsoft Project.
- Experience in Project Cost Control and Contract Administration. Some Project Management experience would be a distinct advantage.
- Some on-site project construction experience.

- Proficient in MS Office applications including, Project and Excel, Word, PowerPoint and other basic computer skills.
- Excellent Proficient verbal and written communication skills in English language.
- Comfortable in a fast-paced environment.
- Good interpersonal skills and team-spirited attitude.

GET IN TOUCH

Please send your resume and cover letter to careersphilippines@fluenceenergy.com

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